



ÉCOLE STE-MARGUERITE  
BOURGEOYS



KENORA  
CATHOLIC  
DISTRICT SCHOOL BOARD

20 Gunne Cres  
Kenora, ON

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[www.kcdsb.on.ca](http://www.kcdsb.on.ca)

## Minutes

### Attendees:

Janet Paulson, Joanna Ripley, Carlene Duncan, Miranda Duggan, Sara VanWalleghem, Kit Young Hoon, Denise Kearney, Kathryn Makl, Jenn Skene, Therese Niznowski, Ashley Hendy, Therese Lazreq, Katelyn King, Erin Mudry, Brigitte Temple, Matt Temple, Andrea Sachowski, Shyy Kennedy, Shari Mills, Kerry Anderson, Bruce Anderson, Kelly Beauchamp, Nicole Brown, Lynn Moffatt, Kari Gouriluk, Heather Gropp, Natasha Tsevende, Nicole Kurtz

### 1. Opening Prayer

#### 1.1 - Introductions

- Round Table introductions

#### 1.2 - Additions to the Agenda

- No additions

#### 1.3 - Approval of the Agenda

- Moved by Ashley Hendy and seconded by Janet Paulson to accept the agenda as presented.

#### 1.4 - Approval of the previous Minutes

- Error in date noted in section 7. Change date from September 10 to September 11<sup>th</sup>.
- Moved by Ashley Hendy and seconded by Kathryn Makl to accept the minutes as presented.

### 2.0 - Treasurers Report – Shari Mills

- See attached for details
- Last year ended with a surplus
- Fundraising efforts were good last year
- There will no longer be a QSP fundraiser

### **3.0 - Teachers' Report**

- One request from the grade 6 teachers to contribute \$240 towards their Experiential Lakes Field Trip. The school is covering cost and parents are also contributing.
- No vote needed as it there is a field trip line in the budget.

### **4.0 - Principal's Report – Nicole Kurtz**

- See attached
- SMB will be hosting the Fall Feast on October 10<sup>th</sup>.

### **5.0 - Hot Meals Report – Jennifer Skene**

- Last year was a great year for hot lunches
- A home note will be going home soon with ordering information.
- Meals will begin on October 7<sup>th</sup>
- We are in dire need of head chefs. We will try to recruit at the BBQ
- Grade 5 & 6 students will be asked to deliver again.

### **6.0 - School Council Items**

#### **6.1 – Year Overview**

- Natasha provided an overview of the events and fundraisers that School Council has planned for the year.

#### **6.2 – Committees and Open Positions**

- Looking for assistance in co-chair positions, secretary, food committee, hot lunch committee and fundraising committee. A sheet was circulated to see who is interested to helping out.
- We will also recruit at the BBQ.
- Kari Gouriluk put her name forward to take on the secretary role. Moved by Heather Gropp and seconded by Therese Lazreq that Kari is the new secretary. Thank you Kari!!

**6.3 – Reallocation of funds for Clubs**

- It is being suggested that we reduce the funds to classrooms from \$300 a year to \$200, to reduce the amount of fundraising parents need to do.
- The school council would like to support the clubs project with funds needed without extra fundraising.
- Proposal that teachers can apply for \$200 for a class trip or activity.

**6.4 – Back to School BBQ and Bookfair**

- We will be seeking helpers to help organize.

**7.0 - Next Meeting and adjourn**

**Motion to adjourn by Ashley Hendy, seconded by Nicole Brown.**

**Tuesday, October 22, 2019**

**Wednesday, November 20, 2019**

**Tuesday, January 21, 2020**

**Wednesday, February 19, 2020**

**Tuesday, April 7, 2020**

**Wednesday, May 20, 2020**

**SMB School Council**  
**Profit & Loss Budget vs. Actual**  
September 2018 through May 2019  
Projected Year End 2018 - 2019  
**Budget for 2019-2020**

	<u>Sep '18 - Aug 19</u>	<u>2018-2019 Budget</u>	<u>2019-2020 Budget</u>
<b>Income</b>			
Book Fair	5,123.84	5,000.00	5,000.00
Dividends	15.00	50.00	50.00
Donations	42.00	200.00	200.00
<b>Fundraising TBD</b>			
Farm to School Fundraiser	1,117.00		
Flowers Fundraiser	1,713.50		
Frosted Foods Fundraiser	2,486.50		
Fundraising TBD - Other	0.00	6,500.00	7,000.00
<b>Total Fundraising TBD</b>	<b>5,317.00</b>	<b>6,500.00</b>	<b>7,000.00</b>
Hot Lunches	57,314.64	54,500.00	57,000.00
Interest	0.48	0.00	0.00
QSP - magazines	649.45	500.00	500.00
<b>RAFFLE</b>			
Raffle 2015-16 Playground	1,368.04	0.00	0.00
Raffle 2016-2017 Playground	303.58		
Raffle 2018-2019 Exp Learning	4,146.84		
<b>Total RAFFLE</b>	<b>5,818.46</b>	<b>0.00</b>	<b>0.00</b>
<b>Total Income</b>	<b>74,280.87</b>	<b>66,750.00</b>	<b>69,750.00</b>
<b>Expense</b>			
B'nail Brith	0.00	500.00	0.00
Bank Fees - Night Deposit	45.20	0.00	0.00
Board Meeting Expenses	604.67	800.00	800.00
Bookfair	5,123.84	5,000.00	5,000.00
Books for Breakfast	104.46	450.00	450.00
Bussing - i.e Festival du Voyag	1,387.00	2,000.00	2,000.00
Childrens Festival	0.00	1,000.00	1,000.00
Christmas classroom Donation	2,400.00	2,500.00	2,500.00
Christmas Family Fun Night	0.00	1,000.00	1,000.00
Clubs	0.00	500.00	1,500.00
Drama Production	2,400.00	300.00	300.00
End of Year Classroom Donation	381.00	2,500.00	2,500.00
Festival of the Arts	153.41	500.00	500.00
Festivale Du Voyageur Activity	0.00	500.00	500.00
Fundraising Incentives	800.00	300.00	300.00
Graduation Gifts and Decor	44,549.85	800.00	800.00
Hot Lunches - EXPENSES	134.17	41,500.00	44,000.00
Ice Cream Social	500.00	200.00	200.00
Oak Hammock Marsh / Eco Kids	885.00	500.00	500.00
Performances	363.27	1,000.00	1,000.00
Pumpkin Pie Day		200.00	200.00
<b>Raffle Expenses</b>			
Exp. Learn Raffle 2018	604.84		
Playground (2015-2016 raffle)	1,368.04	0.00	0.00
Playground (2016-2017 Raffle)	303.58		
Raffle Admin Expenses	3,542.00		
<b>Total Raffle Expenses</b>	<b>5,818.46</b>	<b>0.00</b>	<b>0.00</b>
Science North	0.00	700.00	700.00
Thank you / Appreciation Gifts	233.05	350.00	350.00
Uncategorized Expenses	111.73	300.00	300.00
Welcome Back BBQ	808.47	850.00	850.00
Winter Family Event	1,695.00	2,000.00	2,000.00
Winter Karate Sessions	0.00	500.00	500.00
<b>Total Expense</b>	<b>68,498.58</b>	<b>66,750.00</b>	<b>69,750.00</b>
<b>Net Income</b>	<b>4,782.29</b>	<b>0.00</b>	<b>0.00</b>

# Parent Council Meeting - September 11<sup>th</sup>, 2019

## Principal's Report

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### 1. Staffing Updates

- Danielle Pelaia - Grade 1 Permanent Transfer to SMB
- Rebekah Winstanley - FDK - LTO
- Chantel Ouellette - Grade 4 - LTO (Sara Burt)
- Samantha Murray - Phys.Ed & Health - LTO (Thursday & Friday)
- Teresa Bowyer - Grade 5 - LTO (Brigitte Temple)
- Angela Boucha - Education Assistant - (Monday, Tuesday, Thursday, Friday)
- Karen Letain - Secretary
- Anna Kozak - Jordan's Principal E.A.
- Celine Caron - Jordan's Principal E.A.
- Lucie Hopkins - Jordan's Principal E.A.
- Andrea Howard - ECE
- Kassandra Barling - ECE (0.5) - Job Share with Amanda McCool
- Carolyn Heynes - Librarian (1 day one week, 1.5 days other week)2.

### 2. NWHU

- Fruit next week
- No news on the weekly fruit and veggie program yet

### 3. Opening Mass - September 19<sup>th</sup> @ 9:30 - Notre Dame - All are welcome!

### 4. Grade 6

- OPP Kids program begins on September 26<sup>th</sup> (Thursday morning)

### 5. Terry Fox Run - September 20<sup>th</sup>

- 9:15 Assembly at PJP
- FDK to Grade 2 - STA Field
- Grades 3-6 - Walk/Run
- All are welcome!
- Optional Pledge Sheets going home this week.

### 5. Cross Country Run - Grade 4-6 @ Mount Evergreen - September 27<sup>th</sup>

### 6. Thanksgiving Prayer Service - October 10<sup>th</sup> @ 9:15

### 7. Photo Days

- October 16<sup>th</sup> - FDK to Grade 2
- October 17<sup>th</sup> - Grades 3-6
- Retake Day - November 12

### 8. School Wide Goal - French Oral Language

### 9. SMB Clubs

- September 20<sup>th</sup> - First One
- Once a month in the afternoons

### 10. New Emergency Response Procedure & Fire Drills

- Three fire drills this fall
- New Procedure (Shelter in Place, Secure School and Lockdown School)

## School Council Dates 2019-2020

Month	Dates
September	Wednesday, September 11th
October	Tuesday, October 22nd
November	Wednesday, November 20 <sup>th</sup>
December	No Meeting
January	Tuesday, January 21 <sup>st</sup>
February	Wednesday, February 19 <sup>th</sup>
March	No Meeting
April	Tuesday, April 7 <sup>th</sup>
May	Wednesday, May 20 <sup>th</sup>
June	No Meeting



### BBQ and Open House

Wednesday, September 18<sup>th</sup>

BBQ 5:00-6:15

Classroom Visits 5:15-7:00

Book Fair 5:00-7:30 (in the library)